

SWANWICK PARISH COUNCIL
MINUTES OF THE STATUTORY ANNUAL PARISH COUNCIL MEETING
THURSDAY 16TH MAY 2024 at 7.00PM

PRESENT: Cllrs Beavan, Goodier, Tremain, Trewick and Clerk C Miles.

MEMBERS OF THE PUBLIC:

Members of the public listed waived their right to anonymity under the Data Protection Act:

Cllr Wilson (left at 7.25pm) and M Holling

1386 APOLOGIES

Cllrs Bates, Grant and Powis

1387 ELECTION OF CHAIR

RESOLVED: Cllr Amy Trewick was elected as Chair.

1388 ELECTION OF VICE CHAIR

RESOLVED: Cllr Amanda Tremain was elected Vice Chair.

RESOLVED: Cllr Tremain to have internet banking access with a pay limit of £500.00 per transaction, instead of Cllr Grant.

1389 DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman, Vice Chairman signed the Declarations of Acceptance Documents.

1390 REGISTER OF MEMBERS' INTEREST

All Councillors were reminded to complete a new form if any changes in circumstances and return to the Clerk.

1391 TO DETERMINE WHETHER TO RE-INSTATE PARISH COUNCIL COMMITTEES OR CONTINUE WITH LEAD COUNCILLORS.

RESOLVED: Not to reinstate committee structure and continue with Lead Councillors.

1392 DATES OF FUTURE MEETINGS

RESOLVED:

1392.1 To continue holding meetings on the third Thursday of each month at 7pm except in August when there will be no meeting.

1392.2 To hold next year's Annual Parish Meeting on Thursday 17th April 2025 at 7pm.

1392.3 To hold next year's Statutory Annual Parish Council Meeting on Thursday 15th May 2025 at 7pm.

1393 VARIATION OF ORDER OF BUSINESS

None

1394 DECLARATION OF INTEREST

Members were requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

None

1395 PUBLIC PARTICIPATION

1395.1 PUBLIC SPEAKING

Cllr Wilson reported that DCC are currently reviewing 11 care homes in the region, one being Rowthorne Residential Care Home in Swanwick. He has lodged his complaint with DCC and will continue to campaign to keep this care home open. DCC has said there will be a drop-in consultation for resident's relations on 31st May at Alfreton Library. **Cllr Trewick** mentioned that some of the drains in the area had been cleaned out but not all problem ones, **Cllr Wilson** said that it was still ongoing.

1395.2 MEMBERS' OBSERVATIONS

Cllr Goodier said she was pleased that DCC had started to fill in pot holes in the village and hopefully they will also do the Lily Street roundabout area.

Cllr Beavan commented about noisy/speeding cars/motorbikes on Pentrich Road and it was also discussed that this is the case on Derby Road and Sleetmoor Lane. The Clerk will write to the police and DCC to see if anything can be done.

1395.3 POLICE MATTERS

As above

1395.4 REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

None

1396 MINUTES OF FULL COUNCIL

RESOLVED:

Minutes of the Full Council Minutes of meeting held 18th April 2024 were received as a correct account of the meeting. The minutes were approved by all Councillors and signed by the Chair.

1397 PLANNING MATTERS

1397.1 Planning Applications

None

1398 CLERK'S REPORT

The Clerk's report was presented by the Clerk.

1398.1 CHRISTMAS TREE

The Clerk visited the nursery suppliers and the proposed Norwegian Spruce tree at £100 will only be about 4ft high when planted. The Clerk proposed that the Council consider having one around 6ft high when planted.

PROPOSED: To Authorise the Clerk to order a 6ft tree.

RESOLVED: To Authorise the Clerk to order a 6ft tree.

1398.2 SWANWICK SIGNAGE/BENCH

The Clerk is waiting for price and details of construction of the sign and will then complete and send the DCC licence application to put up the new road sign and the bench application has been submitted.

1398.3 LAMP POST POPPIES

The Clerk reported receipt of 60 new poppies and a wreath plus a donation of £150.00 was made for the reuse of previous poppies.

1398.4 ANNUAL INTERNAL AUDIT AND ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2024

The Clerk informed the Council that the internal audit had been passed and the AGAR 2023-24 had now been sent off to the external auditors.

1398.5 REVIEW OF POLICIES AND PROCEDURES

The Clerk informed the Council that all policies and procedures needed to be reviewed and updated on the Council Website.

PROPOSED: To approve the Clerk/Chair to review and post the policies and procedures.

RESOLVED: To approve the Clerk/Chair to review and post the policies and procedures.

1398.6 INSURANCE RENEWAL

The Clerk has received a renewal quote for the annual insurance of £999.40 this is an increase of £27.00 from last year.

PROPOSED: To authorise the Clerk to accept the insurance renewal of £999.40

RESOLVED: To authorise the Clerk to accept the insurance renewal of £999.40

1398.7 MEMORIAL GARDEN

The Council discussed this area regarding existing rotting decking, sleepers, planting and wild flowers. Cllrs Trewick and Goodier will draw up a plan for works needed to improve this garden and report this in the July meeting.

1398.8 GARDENING CONTRACT 2024-2026

Only one tender received quoting £10,300 per annum for works required for 2024 to 2026.

PROPOSED: To authorise the Clerk to accept the submitted tender from Grasstrack Grounds Maintenance

RESOLVED: To authorise the Clerk to accept the submitted tender from Grasstrack Grounds Maintenance

1399 CHAIR'S REPORT

The Chair reported that she will be attending the National Grid 'Great Grid Upgrade – Chesterfield to Willington' online webinar next week and will report back to the Council at the next meeting.

1400 JUBILEE COMMUNITY HALL

1400.1 WORKING GROUP

The new Working Group had its first meeting this week and discussed how to proceed with this area. It was decided to draw up plans reducing the size of the hall and then price it up and the Clerk would contact CVS to discuss possible funding options.

1400.2 JUBILEE HALL SITE

The fencing contractors have returned to clear the rubble etc and have uncovered 3 large tree roots in the fence line that need grinding down, they have quoted £600.00 for this.

1400.2.1 PROPOSED: To Authorise the Clerk to place order for £600.00

1400.2.1 RESOLVED: To Authorise the Clerk to place order for £600.00

The Council viewed the plan to extend the temporary parking and voted to allow the Architect to submit the planning application to AVBC, Cllr Goodier voiced her concern about the added cost for a temporary car park.

1400.2.2 PROPOSED: To Authorise Mr Morris to submit the planning application to AVBC.

1400.2.2 RESOLVED: To Authorise Mr Morris to submit the planning application to AVBC.

1401 SWANWICK RECREATION GROUNDS (CHARITY NO. 520525)

1401.1 DEEDS UPDATE

The Land Registry have raised a couple of requisitions which the Solicitors have been dealing with, but they need the Councils response –

1. Did the Council know where AVBC got the land valuation from, the Clerk said that there was no record in the Parish Councils files.

2. The other requisition requires one of the following statements inserted into the Transfer:

Statements to be contained in dispositions in favour of a charity

The statement required by section 37(5) of the Charities Act 1993 must, in an instrument to which section 37(7) of that Act applies, be in one of the following forms–

(a)“The land transferred (or as the case may be) will, as a result of this transfer (or as the case may be) be held by (or in trust for) (charity), an exempt charity.”

(b)“The land transferred (or as the case may be) will, as a result of this transfer (or as the case may be) be held by (or in trust for) (charity), a non-exempt charity, and the restrictions on disposition imposed by section 36 of the Charities Act 1993 will apply to the land (subject to section 36(9) of that Act).”.

The Solicitor is waiting for a response from AVBC and the Council asked the Clerk to speak to them to gain clarity.

1401.2 RECREATION GROUNDS UPDATE

1401.2.1 The Clerk informed the Council that the asbestos survey was ok, is still waiting for the water meter to be removed by STW and National Grid should be responding by the end of next week regarding the electricity station disconnection.

1401.2.2 The Chair has reported that the flailing has improved the shrubbery height and a 2 year cutting rotation will be set up to keep this under control.

1401.3 COMMUNITY GARDEN

The Chair reported that the Wildlife Group and volunteers will be weeding/planting next weekend and asked if the local groups could be asked if they wished to adopt a planter to help with maintenance in the future, the Clerk will send out an email with this request. The Chair and Cllr Goodier will decide on the sign information for this area and also where the bench is going to be sited.

1401.4 SCOUTS 75TH ANNIVERSARY

The Scouts 75th Anniversary is being held on the Recreation Grounds on Saturday 6th July, 12pm to 5pm. As well as having their well dressing on display, they are hoping to have scouting themed demonstrations, a BBQ, refreshments, cake stall, beer tent, games stall, allotments stall, Air Ambulance stall, Church Stall, WI Stall, tuck shop, bouncy castle (unconfirmed) Fire Brigade representatives and activities such as races and tug of war. Vice Chair Tremain said that Amber Valley Voices may be available to be part of the celebrations, the Clerk will contact the scouts and let them know.

1402 CORRESPONDENCE AND CIRCULARS

1402.1 Noted

1403 ACCOUNTS

1403.1 RESOLVED: TO APPROVE URGENT PAYMENTS

Date	Payable To	Reason	Amount
12.02.24	PWLB	Loan repayment instalment PW504437	£11299.75
11.04.24	DALC	Clerk Budgeting and Precept Training Course	£10.00
11.04.24	Baptist Church	3 months meeting room rent	£90.00
11.04.24	Ilkeston Fencing	Derby Road fencing materials and works to date	£6592.34
26.04.24	Virgin Money	Bank charges March 2024	£10.50
30.04.24	O2	Clerks phone 27.03 to 26.04.24	£15.48
30.04.24	Grasstrack	Keys cut	£15.00
30.04.24	Grasstrack	30 lamp post poppies	£150.00
30.04.24	Grasstrack	30 lamp post poppies and wreath	£169.99

30.04.24	Waterplus	Reused poppies donation	£150.00
30.04.24	O2	Clerks phone 27.0 to 26.05.24	<u>£15.48</u>
Total			£18518.54

1403.2 RESOLVED: TO APPROVE THE FOLLOWING PAYMENTS

To Whom Payable	Reason	Amount
Staff Salaries	Mth 2 Salaries	£2681.72
HMRC	Mth 2 Employee-er Tax & NI	£786.42
Nest	Mth 2 Pension Contribution	<u>£234.43</u>
Total		£3702.57

1403.3 INCOME RECEIVED

Noted			Amount
Date	Remittance	Source	
02.04.24	BACS	Virgin Money Cashback	£0.21
17.04.24	BACS	HMRC VAT Reclaim to 31.03.24	£5272.24
29.04.24	BACS	AVBC Precept 2024-25 1 st payment	<u>£91478.50</u>
Total			£96750.95

1404 BANK RECONCILIATION

Noted:

Opening Balance 01.04.2024	£723,257.15	
Receipts to 30.04.2024	£96,750.95	
Sub Total		£820,008.10
Payments to 30.04.2024	£23,533.42	
Unpresented cheques	£0.00	
Sub Total		£23,533.42
Closing Balance 30.04.2024		£796,474.68
Bank Balance 30.04.2024		£796,474.68

1405 EXCLUSION OF PRESS AND PUBLIC

None

1406 ITEMS FOR THE NEXT AGENDA

1406.1 Banking

1407 NEXT MEETING

The date for the next Parish Council Meeting is the 20th June 2024 at the Meeting Room to the rear of the Baptist Church, Derby Road, Swanwick, DE55 1BG.

Meeting closed at 8.50pm

Signed: J Powis

Date: 20th June 2024